



# *West Coast District Health Board*

## *Te Poari Hauora a Rohe o Tai Poutini*

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6 June 2018

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### **RE Official Information Act request WCDHB 9123a**

I refer to your email dated 16 May 2018 to West Coast DHB requesting the following information under the Official Information Act. Being follow-up questions to our response to WCDHB 9123 regarding the public meeting held in Westport on 5 April 2018.

- 1. Could the DHBs explain why two communications staff were required at the meeting?**
- 2. Also, why did Ms van Deursen and CEO David Meates require separate rental cars - could they not have travelled together?**

Two communications staff travelled to the West Coast on Thursday morning 5 April to set up and attend a range of meetings. This involved setting up the presentation and display material at each location. At the public meeting in the NBS theatre the communications staff carried out a number of functions including setting up the PowerPoint presentation and displays, liaising with the theatre team and sound engineer and testing systems.

Once the meeting was underway one communications person filmed and live-streamed the meeting on Facebook while the other took photos, notes and assisted with question time, passing a roving microphone around the audience. The team were also responsible for the 'pack down' once the meeting was over.

The two communications professionals travelled in a compact rental car (a Yaris) which was also used to transport the large format copies of the plans and smaller posters and other equipment in the back seat. It was not practical for them to travel with Mr Meates, who had other staff in his vehicle, and stopped in at Greymouth for a meeting en route to Buller.

Mr Meates left Westport early the following morning to attend meetings in Greymouth, while the communications staff stayed on and worked in Westport on Friday morning responding to media queries, arranging for information to be posted on the West Coast DHB website, arranged printing and distribution of additional copies of the draft concept plans and delivered them to Buller Health and Damien O'Connor's office.

In addition, on the Friday morning the communications staff also carried out a planned photo shoot involving various staff at Buller Health for use on the new West Coast DHB website.

I trust that this satisfies your interest in this matter.

Please note that this response, or an edited version of this response, may be published on the West Coast DHB website.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Carolyn Gullery', with a long, sweeping underline.

Carolyn Gullery  
**Executive Director**  
**Planning, Funding & Decision Support**